

EMPIR JRP 15RPT04 TracePQM
M18 Project Mid-Term Meeting Agenda

Date: 7th-8th November 2017

Venue location: INRIM, Torino, Italy

7th November 2017 – Project mid-term meeting day 1

8:45	Registration, tea/coffee	
9:00	Welcome & project introduction	Coordinator
9:05	Project deliverables and work plan overview	Coordinator
9:20	WP6 Project management issues [0h 20m] <i>Project management board, important issues</i>	Coordinator, All
9:40	RMG: Influence of ground currents in a WB power system [0h 20m]	BEV
10.00	WP1 planning and technical discussion [total 2h 30m] <i>Discuss technical approach, detailed activities, planning</i>	WP1 leader, All
10.30	Tea/coffee break	
11.00	WP1 planning and technical discussion continued <i>Discuss technical approach, detailed activities, planning</i>	WP1 leader, All
12:00	Lunch	
13.00	WP1 planning and technical discussion continued <i>Discuss technical approach, detailed activities, planning</i>	WP1 leader, All
14:00	WP2 planning and technical discussion [total 3h 00m] <i>Discuss technical approach, detailed activities, planning</i>	WP2 leader, All
15:00	Tea/coffee break	
15:30	WP2 planning and technical discussion continued <i>Discuss technical approach, detailed activities, planning</i>	WP2 leader, All
17:30	End of day 1	
19.00	Dinner	

8th November 2017 – Project mid-term meeting day 2

9:30	WP3 planning and technical discussion [1h] <i>Discuss technical approach, detailed activities, planning</i>	WP3 leader, All
10:30	Tea/coffee break	
11:00	WP4 planning and technical discussion [1h] <i>Discuss technical approach, detailed activities, planning</i>	WP4 leader, All
12:00	Lunch	
13:00	WP5 Impact [1h] <i>Stakeholders/Collaborators, Stakeholders committee Website, dissemination Detailed activities, planning</i>	WP5 leader, All
14.00	WP6 Project management issues [0h 45m] <i>Mid-term Reporting Meeting schedule. Contact list.</i>	Coordinator, All
14:45	Review of meeting, actions, next steps	Coordinator
15:00	Lab tour	All
16:00	End of day 2	